From The Principal...

Dear Parents/Carers

Welcome back to term three. I trust that all families have had a restful break. The team at Rowville have all returned from the break very refreshed and are continuing the work of adding value to our students’ learning. Our curriculum day on the last day of term two has positioned us to make plans to make our best at Rowville Primary School even better.

As part of the Victoria Day celebrations (Victoria was declared a separate colony from New South Wales on July 1, 1851), the Hon Kim Wells MP and the Hon Nick Wakeling MP held a special function on 1 July 2016 to celebrate our State’s birthday and to celebrate the work of volunteers who help to make our State great. Tania Challis who is President of FORPS was nominated by our School Council to receive an award at this ceremony. The President and Vice President of our School Council, Vikki Fitzgerald and Narelle Thomson, joined Tania at this celebratory event. We acknowledge the wonderful work that Tania does for our school and the reward is our way of formally thanking her for her efforts.

During term three we will be moving into the next phase of Compass implementation. From the beginning of this term paper notices will no longer be sent home to families for excursions and incursions. Notification of events (Beyond Boundaries Adventure Program, sporting events, excursions and incursions) will appear on the front page of the parent Compass portal. Parents will now be able to give consent and make payments online. Information will be sent home over the coming weeks and our friendly office team are available to guide parents through the process.

Recently all members of our School Council participated in Governance training. Following this training the School Council has decided to establish some new sub committees and invite members of the school community to join. Each committee will be chaired by a member of School Council. By joining a committee or group, non-members of School Council would not be obliged to attend School Council meetings, however, they would be required to meet at least twice a term with the committee. Further information is enclosed in the School Council President’s report.

Sub-Committees

**Outside School Hours Care** - The committee is responsible for providing advice and feedback on programming of OSHC programs.

**Canteen** - The committee is responsible for providing advice and feedback on canteen menu and operations and exploring how everyday transactions such as the ordering of lunch orders can move online.

**Classroom Representatives Group** - Each year level will have two parents who take on the role of classroom representatives for the year level. The role will be about bringing together members of the school community at a particular year level through: organising social functions such as morning teas and dinners for parents and whole grade play dates for children; welcoming new families to the year level and arranging appropriate introductions with other parents of the class; encouraging and supporting the members of the class group to get involved in school community activities and events.

An expression of interest form is enclosed in the newsletter.

Mr Boyle, our Assistant Principal, will be undertaking an internship at Birmingham Primary School over the next two weeks as part of the State-wide Principal Preparation Program that he is undertaking through Bastow. We wish him a professionally rewarding time. During his absence Mr Jury will be Acting Assistant Principal. Mrs Yon will teach the students in 5A.

We congratulate Kim and Andrew Coveney on the safe arrival of another beautiful boy, Archer Edward Coveney. Born at 6:30pm on the 11th of July and measuring 3.207kgs (7lb1oz) and 47cm. All are doing very well.

Anne Babich
Principal
From The Assistant Principal...

Dear Parents/Carers

Welcome back to school for our third term. The term break was a wonderful opportunity to catch up with family and friends. I took the opportunity to spend some time indoors reading with my daughter and reading for myself. As an avid gardener and green thumb, I resisted the temptation to brave the elements and pull on the gumboots, opting to enjoy the winter view out of the window instead. On no account does that mean that the work doesn’t still need to be completed, but I will get around to it when the days get a little longer and a little warmer! At the time of writing my article this week we are somewhat disappointingly still yet to experience the snow falls predicted by the Bureau of Meteorology.

We held a special event for students on the last day of Term 2. Culture Day was the idea of the students elected to the Ceremonies and Special Events Parliamentary Committee as an alternative to a simple free dress day to raise funds for the Cancer Council and cancer research.

I mentioned to our students at our first assembly that it was by far the best planned and implemented student project that I have seen. Advertising material was developed, a communication strategy for students, parents and staff was enacted and focused learning activities were also provided to each teacher to build appreciation for our connections to different cultural backgrounds and the diversity that exists within our school community. I would like to acknowledge the excellent work of the Ceremonies and Special Events Parliamentary Committee and the dedication and commitment that they demonstrated to making this inaugural event such a success. I would also like to acknowledge the students that wore traditional dress on this day. It is quite special to see students taking such pride in their cultural connections and backgrounds, especially when our news media presents coverage each day of conflicts that exist between countries and clashes that occur between cultures. We are indeed fortunate to live in a community that values tolerance, understanding and harmony.

At this time of the year, a series of special events occur. We are about to start the second stage of our transition program for our 2017 Foundation students and their families. Over the coming weeks we will be joined for The Explore Program on Fridays by these students and their parents as they start readying themselves for the move from kindergarten to primary school. New connections will be made, new friendships formed and relationships with our teachers will begin to blossom as we excitedly welcome this group into our school family.

Have a wonderful week ahead.

Stuart Boyle
Assistant Principal

Mathletics News

Congratulations to the following students who earned Mathletics Certificates for the past four week.

Gold Certificates

Akil B
Jasmine S
Kate H
Ziad B

Silver Certificates

Danica C
Dylan L
Grace C
Jonathan L
Linda C
Tayla K
Zitian W

Dhruti S
Elizabeth H
Lilyana O
Nathaniel L
Titus W

Bronze Certificates

Adrian S (2)
Dhruti S
Jenna C (3)
Lilyana O (2)
Nate M
Sophie K (2)

Aiden C (2)
Dylan L
Joanna G (2)
Linda C (2)
Nathaniel L
Tanvi P

Akil B
Ebony G (3)
Jordan F
Linran C
Neha C (3)
Tayla K (2)

Anthony D (2)
Elizabeth H (2)
Joshua B
Lucas N (2)
Olivia N (3)
Thomas R (3)

Ashley H
Elizaveta K (2)
Joshua F
Mackenzie N (2)
Peter T
Titus W (2)

Ayana O
Evangelina D
Katarina B
Mahit R (2)
Prachee A
Vivian C (2)

Cedric C
Fenice O
Kate H (2)
Mariam I
Riley S
Xavier V (2)

Claire S
Georgia C
Kiara K
Max L
Seth T
Zac B

Daina L (2)
Hailey S
Kirsten F
Michael M (2)
Shaun L (3)
Zarah M

Danica C (2)
Jamie H
Lacey J
Michaela G
Shiyao H (2)
Ziad B

Denzel M
Jasmine S (2)
Lachlan W
Natalie W
Sienna M
From The School Council President...

Dear Parents/Carers,

I trust you all had a restful break. Welcome to my second School Council President’s Report.

Together with Narelle Thomson (Vice President), I had the honour of witnessing Tania Challis (President of FORPS) receive an award at the annual Rowville Electorate Victoria Day Awards on Friday 1st July. Tania was nominated for the award by our School Council for her dedicated service to our school. Tania has worked tirelessly for our school for the last seven years including two very successful school fetes, a 40th birthday celebration along with many school discos, walkathons, mother’s/father’s day stalls, chocolate drives, trivia nights and many other fundraising efforts. Our children are truly fortunate to enjoy the benefits of all Tania and her team work towards. Tania is pictured with the Hon. Nick Wakeling MP (State Member for Ferntree Gully) and the Hon. Kim Wells MP (State Member for Rowville).

The School Council met on 22nd June where we agreed to set up sub committees for the following areas including the following school council representatives:-

- After Hours Care Sub Committee - Camilla Worsnop, Amy Satur and members of parent community (TBA)
- Canteen Sub Committee - Lorraine Gardiner, Narelle Thompson, Reiha Ternes, and members of parent community (TBA)
- Class Room Parent Representatives Group - School Council Chair (TBA) and two representatives from each year level (TBA)

We are looking for expressions of interest from the school community to join our sub committees to help shape the direction of each of these very important areas of our school. We are also seeking year level parent class representatives to reach out to new families, and generally bring the school community closer together through promoting the social aspect of school community life. Our class representatives will help to organise parent dinners, morning teas, exercise groups etc. We welcome any feedback/suggestions for nominations and/or initiatives that we could move forward with. Please complete and email all expressions of interest (see page 4) to myself fitzgerald.victoria.vf@edumail.vic.gov.au by 25th July.

As of third term, our School Council members will be wearing badges so we are more visible in the school community. Please feel free to approach us. Our role is to serve by representing the voice of the school community and we welcome that opportunity.

The School Council endorsed the First Aid and Out of School Hours Care Policies which can be found on our school web site and included in this newsletter.

On behalf of the Rowville Primary School Council and the school community, I would like to thank and acknowledge Rowville Aftercare Program Inc. for their service to our school. We thank with much gratitude - Kate Brewster, Brett Pennington, Nicole Neil and Lainie Kruger for all their hard work and dedication to our children and aftercare program.

We warmly welcome our new OHSC provider, Brodie and the team from Camp Australia, who will be profiled in a forthcoming newsletter. Camp Australia have commenced operations as of Monday 11th July.

Our next School Council meeting is scheduled for Wednesday 27th July 2016.

Vikki Fitzgerald
School Council President

Parent Teacher Conferences

Parent Teacher Conferences will be held in week five of term three.

Wednesday 10th August 3:30 -7:30pm
and
Thursday 11th August 3:30 - 6:00pm

Bookings via Compass will open on Monday 18th July, 2016 at 11.00am.
Members of the school community are invited to join the following School Council led groups:

**OSHC (Outside School Hours Care)** – This sub-committee is responsible for providing advice and feedback on programming of OSHC programs.

**Canteen** – This sub-committee is responsible for providing advice and feedback on canteen menu and operations, including exploring how everyday transactions can move online.

**Classroom Representative Group** - A team of parents representing each year level will be selected. Being a classroom representative will involve:
- Organising social functions e.g. morning teas and dinners for the parents, whole grade play dates for the children.
- Encouraging and supporting the members of the class group to get involved in school community activities and events.
- Welcoming new families to the class.

Please complete the reply form below and return to the office or email the form to Vikki Fitzgerald, School Council President, at fitzgerald.victoria.vf@edumail.vic.gov.au

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**Reply Form**

**School Council Sub-Committee and Classroom Representative Group**

Please complete and return to the school office by Monday 25 July

Attention: Vikki Fitzgerald, School Council President

I would like to become a member of:

- [ ] OSHC Sub-committee
- [ ] Canteen Sub-committee
- [ ] Classroom Representative for ___ Year Level

I can bring the following skills and attributes:

___________________________________________________________________________________________________________________________________________________________

___________________________________________________________________________________________________________________________________________________________

Parent/Carer’s Name__________________________ Signature ______________________________

Contact Number/s____________________________ Email____________________________

Child’s Name______________________________ Year Level_______ Grade______
**Compass News**

**Events:-**

Compass Events has been released this week. Parents and Carers have the ability to consent to their child attending and paying for excursions, incursions, Beyond Boundaries Adventure Program and sporting events online. Instructions for parents will be sent home when the first event for your child is put on Compass.

**Attendance Matters:-**

Please make regular checks to ensure your child has all absences and late arrivals to school approved on Compass. Absences can be entered in advance on Compass by Parents. Once an absence is entered, there is no need to telephone the school to notify us that your child is absent for the day. Parents are notified on the top right section of the Compass home page if there are late arrivals or absences to be approved. When a student arrives at school late and is issued with a late pass before 9.30am, parents will need to approve these. We thank you for your assistance in this matter and ask you to telephone the school should you have any queries regarding this process.

**Semester 1 Student Reports:-**

The Semester 1 student reports are now available for viewing on Compass. Families have the option of reading, saving to their computer and printing a hard copy. Once a student leaves Rowville Primary School to move onto Secondary College, parents will no longer have access to the Rowville Primary School Compass portal. Please ensure you save or print your child's report for future reference.

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**Rowville Kids Café News**

**New Item**

**Delish Fish Burger $4.50**

**Specials Menu**

**POPCORN MONDAY**

Freshly Popped Popcorn    $1.00

**SUSHI HANDROLL TUESDAY**

Lunch order only

- Crispy Chicken  $3.20
- Tuna and Avocado (GF)  $3.20
- Avocado & Cucumber (V, GF)  $3.20
- Teriyaki Chicken  $3.20

*Soy Sauce will only be provided on request – please note on order*

**Wacky WEDNESDAY**

Lunch order only

- Chicken Chippies (bag of 6)  $3.00 a bag

*A copy of the full café menu is available on the website: rowville.ps.vic.edu.au*

**Thank you to our helpers for the first week of Term 3**

- Monday 18th July – K. Forster
- Tuesday 19th July – L. McConnochie
- Wednesday 20th July – V. Stevenson
- Thursday 21st July – T. Denman
- Friday 22nd July – H. Haynes & L. Shore

Bronwyn Richards
Canteen Manager

---

**Commonwealth Bank School Banking**

Don’t forget to order your rewards when you have collected 10 silver tokens.

The following rewards are now available.

- Wildlife Writer Set (Released Term 1)
- Outback Pat Bag Tag (Released Term 2)
- Back Tracker Eraser Pen (Released Term 3)
- Jump and Skip Rope (Released Term 3)

Please note:

Flying Snake Tail and Mud Splat Ball are no longer available.

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**Uniform Shop News**

Sale 10% off Everything

Klad Sport in Rowville is offering 10% discount on all items on the shelves only. There is no discount on any special orders. This offers is between 23rd July 2016 to 30th July 2016 from 10.00am to 4.00pm.
What is ahead....

Entertainment Books - Entertainment Books can be purchased online or at the office - here is the link should you wish to look inside the book to see what is available.

Now due please return - Ferntree Gully Motor Group - The Great Community Raffle - The Great Community Raffle is run by The Rotary Club of Emerald & District Inc. in partnership with Ferntree Gully Motor Group and will be drawn at 6.00pm on Monday 15th August 2016.

All the money raised by the sale of the raffle tickets goes directly to Rowville Primary School. We encourage you to sell a full book of tickets early to family, friends, relatives and workmates to ensure the success of the raffle. Tickets may also be purchased at the school office and additional books are available.

Tickets are $2.00 each and there are only 5 in each book = Total of $10.00 per book.

It is a requirement of the Victorian Gaming Authority, that each and every ticket is accounted for and unsold tickets are returned to the school. Please return tickets (sold or unsold) and payment to the office.

2016 Chocolate Drive
The Cadbury Chocolate Drive is back! This is a major fund raising event for 2016 with the potential to raise $4000. Each box contains 50 individual Cadbury Fun-pack bars, including Freddo Frogs and Caramello Koala @ $1.00 each ($50 per box). Please return the completed Chocolate Drive form included in this newsletter, indicating your preference of the amount of boxes you would like, you would prefer to make a donation or you would not like to receive a box this year.
We will need helpers to distribute the boxes on Thursday 21st July between 1.00pm - 2.00pm and 2.00pm - 3.00pm. Please complete the helper reply slip attached to this newsletter if you are available.

Second Hand Uniform Shop

Term 3 2016 opening dates:
20th July
3rd, 17th and 31 8 August
14th September

The second hand uniform shop is open every second Wednesday from 3:00pm - 3:30pm. It is located adjacent to the Foundation class rooms.
Our in-house second hand uniform shop sells donated second hand school uniform items. If you have uniform items you would like to donate please forward them to the school office. The shop is staffed by a parent volunteer.

<table>
<thead>
<tr>
<th>Uniform Item</th>
<th>Price per item</th>
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<tbody>
<tr>
<td>Hat</td>
<td>$2.00</td>
</tr>
<tr>
<td>Track &amp; Bootleg pant</td>
<td>$5.00</td>
</tr>
<tr>
<td>Shorts &amp; Culottes</td>
<td>$5.00</td>
</tr>
<tr>
<td>Windcheater</td>
<td>$5.00</td>
</tr>
<tr>
<td>Polo shirt</td>
<td>$5.00</td>
</tr>
<tr>
<td>Bomber jacket</td>
<td>$10.00</td>
</tr>
<tr>
<td>Summer dress</td>
<td>$10.00</td>
</tr>
<tr>
<td>School bag</td>
<td>$10.00</td>
</tr>
<tr>
<td>Winter dress</td>
<td>$15.00</td>
</tr>
<tr>
<td>Waterproof jacket</td>
<td>$15.00</td>
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</table>

FORPS Volunteers

New volunteers are always welcome to join or help our Friends of Rowville Primary School group. If you would like to assist with any of the activities FORPS organise please leave your name at the office and one of our friendly team will be in contact.

Community News

F-T-GULLY MOTOR GROUP

It’s great to know: An investment of the F-T Motor Group is an investment back into your community.

Rowville Primary School at the purchase of any new or used car across all dealerships and the school will receive an additional $200.
Dear Parents & Carers,

The Cadbury Chocolate Drive is back! This is a major fund raising event for 2016 with the potential to raise $4000.

Details are as follows:
- One box of chocolates will be issued to the eldest child in each participating family on **Thursday 21st July**. Your child may need your help to carry the box home.
- Each box contains 50 individual Cadbury Fun-pack bars, including Freddo Frogs and Caramello Koala @ $1.00 each ($50 per box).
- Additional boxes can be requested via the form below.
- **Return all money in the payment envelope provided, marked with your child’s name & grade and/or any unsold chocolates on or before Friday 19th August 2016.**
- Payment can be made by cash, cheque, Visa/Mastercard or Bpay via form below. Please note that Bpay payments must be made by Wednesday, 17th August to allow for processing.
- A raffle ticket will be issued for every full box of chocolates sold (50 bars).
- **Major prize draw** for chocolates sold will take place at the school assembly on **Monday, 12th September 2016**.
- If you **DO NOT** want a box of chocolates please return reply slip below by **Wednesday 13th July**. There is no need to return this if you have notified the office of your preference for any previous Chocolate Drives.
- **We gratefully accept donations.** Please send your donation in an envelope marked as “Chocolate Drive Donation” with your child’s name and grade. You can pay by cash, cheque, credit card or Bpay (refer below).

Thank you,
FORPS (Friends of Rowville Primary School)

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**Cadbury Chocolate Drive Preference - Please return to the office no later than Wednesday 13th July 2016**

Family Name: __________________________ Eldest Child’s Name __________________________ Grade: _____

Parent/Carer’s Name: __________________________

☐ I wish to receive a total of _____ boxes. (Please only complete if you require 2 or more boxes)

☐ I do not wish to receive chocolates to sell - no need to return if you have notified the office of your preference.

☐ I would like to donate 1 box profit of $20 or ☐ I would like to donate $ _____(please specify amount)

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**Helper’s Reply Slip – Please return to the office no later than Wednesday 20th July 2016**

Name: __________________________ Eldest child’s Name __________________________ Mobile Number: ______________

I can assist with distribution of chocolate boxes to classrooms on Thursday 21st July from:
(Please indicate by ticking 1 or more boxes) ☐ 1.00 - 2.00pm ☐ 2.00 - 3.00pm

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**2016 Chocolate Drive Credit Card & Bpay Payment/Donation Form**

Please return to the office (with any unsold chocolates) by **Friday 19th August 2016**

Child’s Name __________________________ Grade __________________________ Parent/Carer’s Name __________________________

Quantity of bars returned (if any) __________________________ Donation Amount $ __________

☐ I wish to pay by credit card-Visa or Mastercard (please complete details below or present card at the school office)

☐ I have paid by Bpay Receipt #______________ Transaction Date ______________ Amount $ __________

**PLEASE DEBIT MY CREDIT CARD**

☐ MASTERCARD ☐ VISA AMOUNT: $ __________

<table>
<thead>
<tr>
<th>CARD NUMBER:</th>
<th>CARD HOLDER’S NAME (Please Print)</th>
<th>CARD HOLDER’S ADDRESS (Please Print)</th>
<th>CARD HOLDER’S SIGNATURE</th>
<th>DATE</th>
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Thank you,
## ROWVILLE PRIMARY SCHOOL
### UNIFORM PRICE LIST AS AT 1/9/2015

KLAD SPORT PTY LTD  
ABN 92 191 499 563  
FACTORY 8 MACRO COURT, ROWVILLE VIC 3178  
TELEPHONE: 9763 0266

Opening Hours:  
Monday to Thursday 8.30am-5.00pm, Friday 8.30am-4.30pm & Saturday 10.00am-1.00pm

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<thead>
<tr>
<th>GARMENT</th>
<th>COLOUR</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Windcheater</td>
<td>Navy with Sky Blue embroidered logo</td>
<td>$28.00</td>
</tr>
<tr>
<td>Short Sleeve Polo Shirt</td>
<td>Sky Blue with Navy embroidered logo</td>
<td>$25.00</td>
</tr>
<tr>
<td>Long Sleeve Polo Shirt</td>
<td>Sky Blue with Navy embroidered logo</td>
<td>$26.00</td>
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<tr>
<td>Waterproof Jacket</td>
<td>Navy/ Sky blue piping embroidered logo</td>
<td>$53.00</td>
</tr>
<tr>
<td>Skorts</td>
<td>Navy</td>
<td>$29.00</td>
</tr>
<tr>
<td>Summer Dress</td>
<td>Sky Blue/Navy/White check</td>
<td>$42.00</td>
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<tr>
<td>Shorts- Gaberdine</td>
<td>Navy with zip pocket</td>
<td>$24.00</td>
</tr>
<tr>
<td>Bomber Jacket</td>
<td>Sky Blue/Navy with embroidered logo</td>
<td>$45.00</td>
</tr>
<tr>
<td>Trousers</td>
<td>Navy</td>
<td>$29.00</td>
</tr>
<tr>
<td>Tracksuit Pants</td>
<td>Navy</td>
<td>$24.00</td>
</tr>
<tr>
<td>Girls Bootleg Pants</td>
<td>Navy with zip pocket</td>
<td>$28.00</td>
</tr>
<tr>
<td>Tunic</td>
<td>Navy/Sky/White check</td>
<td>$55.00</td>
</tr>
<tr>
<td>Tights</td>
<td>Navy</td>
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<tr>
<td>School Bag Spartan</td>
<td>Navy with logo and warranty</td>
<td>$53.00</td>
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</table>

ALL PRICES ARE GST INCLUSIVE  

Prices as at 1/9/2015
PURPOSE

An essential goal for Rowville Primary School is promoting student engagement in learning and their wellbeing. At any one time, a student can have a health condition or care need that could impact on their attendance and participation within school. This can require short or long-term first aid planning, supervision for safety, routine health and personal care support and occasionally complex medical care needs. We aim to provide equitable access to education and respond to diverse student needs, including health care needs.

RATIONALE

Early intervention is critical, especially in relation to a student with an identified health care need. It is essential that upon enrolment or when a health care need is identified, the school has clear plans and processes in place to support the student’s health care.

All staff and volunteers have a duty of care to a student to take reasonable care to avoid risk of injury that is reasonably foreseeable.

First Aid is an important aspect when creating a safe environment where children are secure and able to feel confident. Rowville Primary School is responsible for providing adequate first aid facilities and sufficient trained staff. Trained first aid personnel are required to provide first aid to students, staff, parents/carers and visitors.

IMPLEMENTATION

- The school will ensure that a sufficient number of staff is trained to Level 2 First Aid.
- First aid training and revisions of recommended procedures for responding to asthma, diabetes, CPR and anaphylaxis will also be undertaken as required by DET.
- The First Aid Officer is responsible for ensuring that:
  - first aid cabinets and kits are maintained and fully stocked with a comprehensive supply of basic first aid materials
  - anaphylaxis plans, asthma plans and all other required plans and medications are kept current.
- All medications will be registered at the office and administered by a first aid officer.
- Any medications supplied by parents/guardians will be stored in a locked cupboard
- All injuries or illnesses that occur during school hours will be referred to the level 2 first aid officer who will manage the incident according to DET guidelines.
- A confidential register of any first aid issues relating to students will be maintained and located in the first aid room.
- Parents/carers of all students who receive first aid will receive a completed form indicating the nature of the injury and any treatment provided.
- The sick bay will be monitored whilst occupied.
- Parents will be telephoned if a child is sent to sick bay for “bump to the head” or injuries/illnesses that require home rest/medical intervention.
- Classroom teachers will communicate follow through on any playground incident.
- In the case of severe injury, illness or medical condition, an ambulance will be called and then parents contacted immediately. When parents/carers are not contactable, all emergency contact numbers will be called until direct contact is made.
Rowville Primary School

First Aid Policy

- All staff members have the authority to call an ambulance immediately in an emergency. If the situation and time permit, a teacher may confer with others before deciding on an appropriate course of action.
- Serious injuries, fatalities or any incident that exposes a person to immediate risk to their health or safety will be reported to the Department of Education and Training Security Services Unit immediately on (03) 9589 6266 and WorkSafe on (13 23 60)
- Parents/Carers are requested to provide the school with full medical details of the students, including telephone numbers of at least two emergency contacts.
- Parents/Carers should ensure that accurate information is on record at all times to facilitate emergency contact.
- All beyond boundaries programs and excursions will have at least one Level 2 first aid trained member in attendance.
- A comprehensive first aid kit will accompany all beyond boundaries programs and excursions along with a mobile phone.
- A management plan prepared by the treating practitioner must be presented to the school for all students with asthma, diabetes or anaphylaxis.
- Parents/Carers must provide the school with the appropriate medications needed to implement their plan at school and on excursions or beyond boundaries programs.
- First aid information will be sent home annually, including requests for updated asthma, diabetes and anaphylaxis management plans along with any other medical condition.
- Students at risk of anaphylaxis or who are at medical risk will be identified and particulars of medical condition will be included in a Student Medical Alert form displayed in the sick bay, staff room, canteen, Stephanie Alexander Kitchen, relevant classrooms and in CRT folders.
- Details of students medical conditions will be included (and maintained) in the CRT folder for each grade and provided to teachers.
- General organisational matters relating to first aid will be communicated to staff at the beginning of each year.
- Members of the school community are requested to inform the school about any reportable infectious diseases so that this information can be passed on to other members of the school community.

Students with infectious diseases will be required to be excluded from school for a period of time according to Human Services/DET regulations.

EVALUATION

- The policy will be reviewed every two years to assess its effectiveness.
Changes to the policy will be made if there are legislative or DET policy changes.

References

DET First Aid & Infection Control

DET Student Health & Safety

This Policy was ratified by School Council on 22nd June 2016
and is due to be reviewed in June 2018
Rowville Primary School
Outside School Hours Care Policy

PURPOSE
To ensure that we provide the highest quality of outside school hours care in a safe, enjoyable, stimulating, and caring environment.

RATIONALE

We value the importance of play and meaningful leisure as part of middle childhood. We believe that children make sense of their world, through being actively engaged in their environment.

We promote the assurance of the safety, welfare and wellbeing of all children attending the outside school hours care program, recognising each child as an individual with their own unique needs, culture and interests.

We believe that it is essential to provide an environment where children can feel comfortable, can seek feedback and support with their ideas and interests and the ideas and interests of others. Children need possibilities to grow, extend and challenge themselves in an environment in which they trust.

We respect that the documentation created by educators and children collaboratively belongs to the child, and are respectful in the methods used to present and share these records.

IMPLEMENTATION

- To develop strong reciprocal relationships with families and children, so we can ensure children feel a strong sense of belonging to and within the program.

- To create an environment that is friendly and familiar so children and their families can feel relaxed and at ease.

- To promote open communication about routines, events and children's experiences within the program, with due respect given to everyone's right to the protection of personal information.

- To encourage and value families' involvement in the program, providing regular and varied opportunities for families to contribute.

- To provide a program that fosters self-esteem and confidence in children and encourages mutual respect and teamwork between staff members and between staff and children.

- To provide a program that offers a wide range of play and recreational experiences, including activities that promote physical, creative and aesthetic development and the learning of life skills.

- To ensure children are treated equitably, whilst acknowledging and catering for diversity and individual needs, including children with differing abilities.

- To encourage and value children's input in program planning, providing regular and varied opportunities for children to state their needs and ideas.

- To provide a safe and healthy environment for children, staff and families.

- To provide a healthy and balanced menu, adhering to current hygiene practices and food handling requirements and meeting the needs of individual children.
The Rowville Primary School OSHC school council sub-committee will work together with CAMP Australia to reflect, review and promote continuous improvement and quality within the out of school hours care program at Rowville Primary School.

- To ensure effective communication between CAMP Australia and the Rowville Primary School OSHC school council sub-committee.
- To meet the National Standards for Childcare and strive to achieve the highest level of quality as determined by the Outside School Hours Care Quality Assurance System.

EVALUATION

The Policy will be revised every three years by School Council at the time of contract renewal for CAMP Australia.

This Policy was ratified by School Council on 22nd June 2016 and is due to be reviewed in June 2019.